

## NEW YORK UNIVERSITY ABU DHABI

### Lexicon of Full-Time Continuing Contract Faculty (CCF) Appointments

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#### Introduction:

Full-Time Continuing Contract Faculty (CCF) represent a distinct and vital part of the university's academic community and contribute significantly to its academic and service missions.

"The Full-Time Continuing Contract Faculty consists of faculty who are not Tenured/Tenure Track Faculty and who: (i) have full-time appointments at the University; (ii) have titles or appointments that do not prohibit indefinite contract renewals (although promotion within the appointment category, such as from assistant to associate, may be required for renewal); and (iii) are not visiting faculty (including persons who have tenure or are on the tenure track at another institution and persons who are on leave from another institution or a company). A Full-Time Continuing Contract Faculty member does not lose that status during the duration of his or her full-time faculty employment because the person has been advised that his or her contract will not be renewed. Full-Time Continuing Contract Faculty are not eligible for tenure."<sup>1</sup>

Policies applicable to this group of faculty members must reflect the contributions that they make to the university's commitment to academic excellence and service (including administrative responsibilities), while also embodying the university's right to require exceptional teaching, scholarship and creative/artistic activities (where applicable), and service of all full-time faculty.<sup>2</sup>

New York University Abu Dhabi (NYUAD) is committed to providing its students with an outstanding liberal arts and sciences education with a distinctive focus on intercultural understanding and global perspectives. It supports innovative research that pushes forward the frontiers of knowledge and responds in powerful and interdisciplinary ways to critical global and local challenges.

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<sup>1</sup> See NYU Faculty Handbook, Section 87, part a (<https://www.nyu.edu/faculty/governance-policies-and-procedures/faculty-handbook/the-faculty/faculty-membership-meetings-and-titles/faculty-titles.html#fnttcf>)

<sup>2</sup> See also [NYUAD Guidelines for Full-Time Continuing Contract Faculty \(CCF\) Appointments](#) as well as the NYU Faculty Handbook: [Formulation of School Policies](#)

CCF at NYUAD play a central role in this process. Their academic, scholarly or creative accomplishments, their knowledge and expertise in their fields of practice, as well as their pedagogical experience, are crucial to NYUAD's educational mission and its success. They also provide long-term strategic coordination, continuity and consistency in NYUAD's instruction and/or administration.

Although CCF at NYUAD are ineligible for tenure, their appointments are typically multiyear. Like Tenured/Tenure Track faculty, CCF must have distinguished records as teachers and mentors of students in a manner appropriate to their discipline, with varying expectations to conduct traditional scholarly, creative and professional activities depending on their respective title.

This Lexicon of CCF appointments at NYUAD specifies the respective titles in use at NYUAD and their corresponding definitions<sup>3</sup>.

In line with University policy, the NYUAD Provost will initiate a formal process of review of this lexicon after five years as well as a schedule for subsequent reviews afterwards. The results of each review will be reported to the NYU Provost.<sup>4</sup>

## **I. Clinical Professor (all fields except the Arts in which Arts Professor titles are appropriate)**

**Titles: Clinical Assistant Professor, Clinical Associate Professor, Clinical Professor**

Clinical faculty have a terminal degree in the respective field and are actively engaged in teaching. They are expected to conduct traditional scholarly and professional activities and bring that to bear in their teaching, and to provide service to NYUAD.

Appointees must be experienced or highly knowledgeable in their particular fields and, where relevant, have had experience in curriculum development.

### **Teaching:**

The standard teaching load for Clinical Professors is up to four courses per year. With the approval of the Dean, administrative and professional duties and other professional activities that serve the University or NYUAD may substitute for one or more courses.

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<sup>3</sup> In the early years of NYUAD, unmodified titles were offered from time to time to CCF, a practice that has since been discontinued. Notwithstanding this Lexicon, those CCF who currently hold unmodified titles shall retain their unmodified title. Reappointment after the completion of a successful review process will be at the same title (or of a greater rank in cases of promotion within the unmodified trajectory).

<sup>4</sup> [Formulation of School Policies](#)

As appropriate, teaching responsibilities may also include, but are not limited to:

- Developing, creating, and teaching new courses and developing new curricula
- Engaging in academic program review and revision, accreditation compliance, and assessment of curricula
- Advising and mentoring students
- Serving on capstone committees and supervising independent studies and internships

**Research & Scholarship:**

Scholarly activities may include, but are not limited to, the following:

- Produce scholarly work in print, film, performance, or digital forms related to particular disciplines
- Produce scholarly work in print, film, performance, or digital forms related to the pedagogy of particular disciplines
- Engage in professional development in their disciplines and fields by attending conferences, participating in professional associations, giving lectures, readings, performances, or presentations in other parts of the University or other institutions, serving on the advisory boards of journals, and otherwise informing and/or shaping their academic disciplines and fields
- Apply for and be awarded institutional grants, if eligible, and external grants (serving as P.I. per NYUAD and NYU sponsored programs guidelines)
- Engage in public intellectual activities, such as service to professional, non-profit, or community-based organizations on a local, national, or international level

**Service:**

In providing service to NYUAD and/or the University, faculty may:

- Serve on program, curricular, student affairs, or other NYUAD committees
- Serve on University committees (including committees on NYU's global network)
- Participate in NYUAD student affairs such as advising student activities, planning and coordinating NYUAD student events
- Participate in student recruitment, orientation, retention, and/or alumni activities
- Provide outreach to the community at large as a representative of the program
- Invite speakers and other guests to address the NYUAD and University community and/or participate in NYUAD-hosted events
- Serve in other administrative capacities (such as academic program head, for example)

## II. Arts Professor

**Titles: Assistant Arts Professor, Associate Arts Professor, Arts Professor**

Arts Professors are active practitioners and creative and performing artists who have demonstrated expertise, excellence and experience in their particular professional domains and bring these qualifications to bear in their teaching. Arts Professors are expected to conduct research, defined as

scholarly, creative and professional activities, and are expected to bring that research to bear in their teaching, and to provide service to NYUAD.

Appointees must be experienced or highly knowledgeable in their particular fields and, where relevant, have had experience in curriculum development.

A terminal degree in the respective field is desirable, but not required.

### **Teaching:**

The standard teaching load for Arts Professors is up to four courses per year. With the approval of the Dean, administrative and professional duties and other professional activities that serve the University or NYUAD may substitute for one or more courses.

As appropriate, teaching responsibilities may also include, but are not limited to:

- Developing, creating, and teaching new courses and developing new curricula
- Engaging in program review and revision, accreditation compliance, and assessment of curricula
- Advising and mentoring students
- Serving on capstone committees and supervising independent studies and internships

### **Research: Scholarship & Creative Activity:**

Professional Activities may include, but are not limited to, the following:

- Produce creative work (or scholarship) in print, film, performance, or digital forms related to particular fields of practice
- Produce creative work (or scholarship) in print, film, performance, or digital forms related to the pedagogy of particular fields of practice
- Engage in professional development in their fields of practice by attending conferences, participating in professional associations, giving lectures, readings, performances, or presentations in other parts of the University or other institutions, serving on the advisory boards of journals, and otherwise informing and/or shaping their fields of practice

- Apply for and be awarded institutional grants, if eligible, and external grants (serving as PI per NYUAD and NYU sponsored programs guidelines)
- Engage in creative outreach and/or public intellectual activities, such as service to professional, non-profit, or community-based organizations on a local, national, or international level

**Service:**

In providing service to NYUAD and/or the University, faculty may:

- Serve on program, curricular, student affairs, or other NYUAD committees
- Serve on University committees (including committees on NYU’s global network)
  
- Participate in NYUAD student affairs such as advising student activities, planning and coordinating NYUAD student events
- Participate in student recruitment, orientation, retention, and/or alumni activities
- Provide outreach to the community at large as a representative of the program
- Invite speakers and other guests to address the NYUAD and University community and/or participate in NYUAD-hosted events
- Serve in other administrative capacities (such as academic program head, for example)

### **III. Professor of Practice**

**Titles: Assistant Professor of Practice, Associate Professor of Practice, Professor of Practice**

Professors of Practice have professional, industry, or public sector experience and bring those qualifications to bear in their teaching.

Appointees must be experienced or highly knowledgeable in their particular fields and, where relevant, have had experience in curriculum development.

They are principally engaged in teaching and are also expected to remain active in professional, research or creative activities.

**Teaching:**

The standard teaching load for Professors of Practice is up to four courses per year. With the approval of the Dean, administrative and professional duties and other professional activities that serve the University or NYUAD may substitute for one or more courses.

As appropriate, teaching responsibilities may also include, but are not limited to:

- Developing, creating, and teaching new courses and developing new curricula
- Engaging in program review and revision, accreditation compliance, and assessment of curricula
- Advising and mentoring students
- Serving on capstone committees and supervising independent studies and internships

**Professional Activities:**

Professional Activities may include, but are not limited to, the following:

- Engage in professional development in their fields of practice by attending conferences, participating in professional associations, giving lectures, readings, performances, or presentations in other parts of the University or other institutions, serving on the advisory boards of journals, and otherwise informing and/or shaping their fields of practice
- Produce scholarly and/or creative work in print, film or digital forms related to particular fields of practice
- Apply for and be awarded institutional grants and external grants (serving as PI per NYUAD and NYU sponsored program guidelines)
- Engage in public intellectual activities, such as service to professional, non-profit, or community-based organizations on a local, national, or international level

**Service:**

In providing service to NYUAD and/or the University, faculty may:

- Serve on program, curricular, student affairs, or other NYUAD committees
- Serve on University committees (including committees on NYU's global network)
- Participate in NYUAD student affairs such as advising student activities, planning and coordinating NYUAD student events
- Participate in student recruitment, orientation, retention, and/or alumni activities
- Provide outreach to the community at large as a representative of the program
- Invite speakers and other guests to address the NYUAD and University community and/or participate in NYUAD-hosted events
- Serve in other administrative capacities (such as academic program head, for example)

#### IV. Lecturer

**Titles: Lecturer, Senior Lecturer**

Lecturer appointments are teaching positions, but may include some administrative and/or supervisory responsibilities.

Appointees must be experienced or highly knowledgeable in their particular fields and, where relevant, have had experience in curriculum development.

Lecturers should possess relevant advanced degree or scholarly or professional credentials, which may vary by discipline and division, as developed in consultation with the Divisional Dean.

**Research/Scholarship:**

Research/scholarship are not part of the Lecturer faculty's formal obligations and there is no expectation to conduct traditional scholarly and professional activities.<sup>5</sup>

**Teaching:**

The standard teaching load for Lecturers is up to six courses per year.

General teaching responsibilities for Lecturers may also include, but are not limited to:

- Developing, creating, and teaching new courses and developing new curricula, where appropriate
- Engaging in academic program review and revision, accreditation compliance, and assessment of curricula
- Advising and mentoring students
- Serving, when asked, on capstone committees and, when appropriate, supervising independent studies and internships

**Service:**

General service responsibilities of Lecturers to NYUAD and/or the University, may include:

- Serve on program, curricular, student affairs, or other NYUAD committees
- Serve on University committees (including committees on NYU's global network)
- Participate in NYUAD student affairs such as advising student activities, planning and coordinating NYUAD student events

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<sup>5</sup> All NYUAD standing, full-time faculty currently have access to research funds and PI-status for internal research grant opportunities offered by NYUAD. Standing faculty at NYUAD are defined as full-time faculty members with primary appointments at NYUAD.

- Participate in student recruitment, orientation, retention, and/or alumni activities
- Provide outreach to the community at large as a representative of the program
- Invite speakers and other guests to address the NYUAD and University community and/or participate in NYUAD-hosted events.

Senior Lecturers will typically have program-related administrative duties, including but not limited to:

- program management
- strategic curriculum development
- selection of textbooks and instructional methodologies
- implementation of technologies
- class schedules
- supervision of laboratories (if applicable)
- supervision and training of full-time language faculty and adjuncts.