

Policy Overview: Group Visits to NYU Abu Dhabi

This policy outlines the guidelines for group visits to [Campus Name] to ensure a positive and informative experience for all visitors while minimizing disruption to regular university operations.

1. Age Requirements

- Group visits are primarily designed for high school students, prospective undergraduate students aged between 14-18.
- Groups consisting of individuals younger than 14 must be accompanied by an appropriate number of adult chaperones.
- The university may make exceptions to the age requirements on a case-by-case basis, depending on the nature of the visit and the programs requested. Any exceptions must be requested and approved in advance.

2. Language

- All group visits are conducted in English.
- Groups requiring translation services must request them at least three weeks in advance of the scheduled visit.
- The university will make reasonable efforts to accommodate language needs, but cannot guarantee the availability of translation services for all languages. Groups are encouraged to provide their own translators if possible.

3. Group Size and Chaperone Requirements

- The maximum group size is 35 visitors. Larger groups may be divided into smaller subgroups, subject to availability.
- For groups including individuals under the age of 18, the following chaperone-to-visitor ratio is required:
 - 1 chaperone per 10 students
- Chaperones are responsible for the conduct and supervision of their group members at all times during the visit.

4. Scheduling and Reservations

- All group visits must be scheduled and confirmed in advance through the Admissions Office.
- Requests should be submitted at least 6 weeks in advance.

- The university reserves the right to limit the number of group visits allowed on any given day or to decline a request based on resource availability, campus events, or other considerations.

5. Visit Activities

- Group visits may include a combination of activities, such as:
 - Campus tours
 - Information sessions
 - Presentations by faculty or staff
 - Visits to specific departments or facilities (subject to availability)
- The specific activities included in a group visit will be determined in consultation with the requesting group and the relevant university departments.

6. Conduct and Expectations

- All group members are expected to conduct themselves in a respectful and orderly manner, in accordance with university policies and guidelines.
- Disruptive behavior may result in the termination of the visit.
- Groups are responsible for any damage to university property caused by their members.
- To protect the privacy of all Ambassadors, photography and videography of guides and NYU community members is strictly prohibited.

7. Accessibility

- The university is committed to providing reasonable accommodations for visitors with disabilities.
- Visitors requiring accommodations should contact the NYUAD.admissions@nyu.edu at least 14 days in advance of their visit for a plan to be arranged and shared prior to the visit.

8. Additional Considerations

- Groups are responsible for their own transportation to and from campus, unless otherwise arranged.
- The university may provide parking information and guidelines.
- Groups are responsible for their own meals and refreshments, unless prior arrangements have been made with university dining services.

9. Exceptions

- Any exceptions to this policy must be requested in writing and approved by [Specify title of approving authority, e.g., the Director of Admissions].

10. Review and Updates

- This policy will be reviewed and updated periodically to ensure its effectiveness and relevance.