The Arts and Humanities division at New York University Abu Dhabi seeks to appoint an Assistant Instructor in Production in the theater program starting in fall 2016. This is a full-time academic support position suited for someone eager to join the team in the Arts team within Division. The Assistant Instructor in Production will be expected to provide key academic, technical, and administrative support for theater courses and programming, including workshops, productions, and residencies. He/she will also assume some leadership responsibilities within the theater program, including assistant producing theater events, developing workshops and trainings, and supporting the budgeting and procurement process.

Responsibilities include but are not limited to areas such as rehearsal supervision, guest hospitality, inventory and planning, space management, safety and training, and supervision of off-campus activities. He/she will hold office hours, seminars, and tutoring sessions outside of classroom hours to support students and apprentices with class assignments and production projects.

Applicants must have a bachelor’s degree and possess strong production and technical skills including audio-visual, lighting boards, and contemporary theatrical equipment. The applicant must have proven interpersonal, organizational, written and oral communications skills, experience working or living in the Middle East, AutoCAD and InDesign proficiency, and front of house and ushering experience as it pertains to production. The applicant must also have past work experience in University and/or equivalent setting providing instructional support for college-level students, administrative and professional experience working in an arts facility including project management, leading workshops, and staff supervision. Additionally, successful applicants should demonstrate professional experience working in a respective arts field, including professional performances, exhibitions, screenings, etc. First-aid certification is a plus.

Applications will be accepted immediately and candidates will be considered until the position is filled. The terms of employment are competitive and include expatriate packages. To be considered, all applicants must submit a cover letter and a curriculum vitae in PDF format through the NYUAD online application portal. Please visit http://nyuad.nyu.edu/about/careers/faculty-positions.html for instructions and information on how to apply. If you have any questions about the position, please e-mail nyuad.artsprograms.hiring@nyu.edu. Please note that due to the high volume of inquiries and applications, only candidates who have been shortlisted will be contacted.

About NYUAD:
New York University has established itself as a Global Network University, a multi-site, organically connected network encompassing key global cities and idea capitals. The network has three foundational degree-granting campuses: New York, Abu Dhabi, and Shanghai, complimented by a network of eleven research and study-away sites across five continents. Faculty and students will circulate within this global network in pursuit of common research interests and the promotion of cross-cultural and interdisciplinary solutions for problems both local and global.

Entering its sixth year, NYU Abu Dhabi has recruited a cohort of faculty who are at once distinguished in their research and teaching. Our students are drawn from around the world and surpass all traditional recruitment benchmarks, both US and global. NYU Abu Dhabi’s highly selective liberal arts enterprise is complimented by an institute for advanced research, sponsoring cutting-edge projects across the Arts, Humanities, Social Sciences, Sciences, and Engineering.

EOE/Minorities/Females/Vet/Disabled