



Curricular Enhancement Fund (CEF)

The NYUAD Provost's Office makes available a limited number of small grants in support of initiatives to enhance and supplement the course curriculum. These grants provide financial assistance for special class activities, regional guest lecturers, publication costs or materials for a class project, curriculum-based technology initiatives, and special events such as field trips, lectures or seminars.

Eligibility

All NYUAD faculty and course instructors are eligible to apply. Recipients are limited to one grant per course.

Selection criteria

Each proposal is reviewed by the Provost's Office and the appropriate Academic Dean and is evaluated in accordance with the applicant's statement of its intellectual purpose and relevance in the existing curriculum. All programs are required to adhere to standard NYUAD administrative policies. Any initiative that operates wholly or in part outside of the NYUAD Science Park may undergo additional review.

Funding

CEF provides funding up to \$2,000 for selected projects. In exceptional circumstances, additional funds can be requested.

Reporting

A one page report is requested at the conclusion of the project. It should include a summary of expenditures and learning outcomes as defined in the project description.

Application format

Applications should contain the following materials:

1. Face sheet

Please include the following:

- Name
- Full title of applicant(s)
- Office Number
- Telephone #
- E-mail address
- Amount requested
- Duration/Date(s) of project
- Related course

2. **Description of project**

Please include a statement not exceeding two pages in length describing the intellectual purpose of the project and its relevance to the given course and the NYUAD curriculum as a whole and outlining learning outcomes to be reported on at conclusion. If the project involves visiting speakers, please include curricula vitae (no more than two pages) or biographical sketches.

3. **Syllabus**

To provide context to the application, please include the syllabus for the applicable course and where that course fits into the NYUAD Curriculum (e.g. Core Course, requirement or elective for a major, etc.)

4. **Budget**

Itemize costs on one page. If appropriate, indicate other sources of funding for which you have applied and enclose confirming documentation. If other funds have already been committed or secured, please indicate sources and amounts

Application deadline and submission

CEF Applications are reviewed by the Provost's Office on a rolling basis. To ensure consideration, please submit materials at least two months in advance of requested project. Applications with a shorter lead time cannot be guaranteed consideration.

Items 1-3 described above should be submitted electronically as a single Microsoft Word (or compatible) or PDF document to nyuad.cef@nyu.edu.

Further information

Questions regarding proposals are welcome and should be addressed to [Brett Heeger](#), Special Assistant to the Provost.