POLICIES GOVERNING PARTICIPATION IN THE PROGRAM

1. Guiding Principles

- The NYUAD Summer Academy: The Sheikh Mohamed bin Zayed Scholarships For Outstanding High School Students ("the Program") carries the name of His Highness, the Crown Prince of Abu Dhabi, Sheikh Mohamed bin Zayed Al Nahyan, and is operated by New York University Abu Dhabi (NYUAD) and New York University, in conjunction with the government of Abu Dhabi. The students agree to conduct themselves in a manner deserving of the highest confidence and faith of His Highness.

- Student participation in the Program will commence upon receipt of the Student's General Agreement (at the end of this document) signed by the student and his/her parent or guardian, with a copy to the student’s high school.

2. Attendance

- Students are expected to be prompt and attend all academic and enrichment classes throughout the Program term, including during the summer and throughout the academic year. Attendance is expected at, but not limited to, the following program activities:
  - Daily class and events during the two summer sessions;
  - Two refresher weekends (one in the fall and one in the spring) during the intervening academic year;
  - SAT practice tests and corresponding virtual classes held approximately once per month; and
  - Active participation in the online Critical Thinking and Writing Class.

- To be granted an excused absence from class, students must give at least one day advance notice by email to Laurie Behringer, Senior Director (laurie.behringer@nyu.edu) or Aisha Hamisi (aisha.hamisi@nyu.edu). In the event of an emergency, the student should ask another student to email on their behalf as soon as possible, if he or she cannot do so personally.

- If a student has more than one unexcused absence during the summer, the student will jeopardize his or her eligibility to attend the trips to Florence or New York.

- If a student has more than three unexcused absences from any scheduled classes during the summer session, he or she will be subject to discipline, which may include academic probation, ineligibility for Program travel, or dismissal from the Program.

3. Assignments

- Students are expected to submit all written assignments on time, even if they have an excused absence to miss a class, unless the relevant instructor approves an extension or alternative arrangement in advance of the due date.

- If a student has two or more unexcused or missed assignments, he or she will be subject to discipline, which may include academic probation, ineligibility for Program travel, or dismissal from the Program.
4. Academic Integrity

- Students must accept individual responsibility for ensuring that all written assignments, group projects, and other works of scholarship produced during their participation in the Program are of his or her own work. Plagiarism (e.g., copying another student’s work, copying work from another source and claiming it as original work) is considered cheating and is not permissible during any part of the Program. Students who plagiarize are subject to appropriate action, including academic probation, ineligibility for Program travel, or dismissal from the Program.

5. Program Conduct

- Students should be prepared for each class. Assigned readings and written assignments should be completed, and students are expected to take part in class discussions and group and other interactive elements that are integral to the courses. Class participation is an important part of the academic experience and the instructors will note the frequency, degree, and quality of that participation in preparing their evaluations and assigning grades.

- Students may use laptops in class for course-related work only with the instructor’s permission. Students are not permitted to use any other electronic devices, including cell phones, BlackBerries, IPods, etc., at any time during class sessions. These devices will be collected at the start of each class.

- Students are expected to treat all instructors, staff, chaperones, classmates, leadership speakers, and guests with the utmost courtesy and attentiveness. Students are encouraged to speak with Program administrators should any issues arise relating to conduct. Bullying, teasing, or other inappropriate treatment of classmates will NOT be tolerated, and are subject to appropriate action, including academic probation, ineligibility for Program travel, or dismissal from the Program.

6. Grading and Probation

- During the summer portion of the program, students receive grades once per week. These grades are provided for each class on the basis of written work and class participation. Students are graded on: quality, effort, and timeliness, in each of the two aforementioned categories.

- Students not making adequate academic progress or negatively affecting group dynamics may be placed on academic and/or conduct probation. The Senior Director will notify students if and when they have been placed on probation, and inform them of the necessary steps to regain good standing. The Program administration reserves the right to contact parents, guardians, and/or school counselors to discuss academic or behavioral progress.

7. Program travel

- The trips to Florence and New York are privileges and benefits of the Program, and are not an entitlement. Students must contribute actively during the Abu Dhabi portion of the program in order to be eligible to travel. If a student fails to fulfill his or her commitments to the Program or engages in inappropriate conduct, he or she may forfeit the privilege of joining the trip.

- The Academy will bear sole responsibility for the oversight of students participating in the Program while they are on-site attending required activities, participating in academic enrichment events, and traveling to Florence and to New York. Students are expected to observe all rules of conduct delineated by the Program in addition to those set by their high schools. In the event of an inconsistency between the policies of the Program and those of the
student’s high school, the policy of the Program shall prevail until such time as the Program leaders and school counselors can resolve the matter.

8. Family Members

- In order to preserve Program cohesiveness and collegiality, parents and/or family members of students will not be able to attend, observe, or participate in any of the students’ classes, meals, guest presentations, tours, or events. The safety and security of our students are our paramount concerns. For this reason, we have a 2:1 student to faculty/staff ratio. For the benefit of the student, we do not encourage parental participation in the trips abroad. Under the close supervision of the faculty, staff, and chaperones, the students have the opportunity to take full advantage of everything the Summer Academy offers and, with proper guidance, to learn to make decisions for themselves.

9. General Code of Conduct and Expectations

- Throughout all of the Program activities, whether in the UAE, Italy, or the U.S., students are expected to behave with maturity, dignity, courtesy, and cooperation. They are to show respect for all persons and property with which they come into contact and adhere to the Program policies. Their personal conduct should be consistent with that required by their home institutions, and each student is expected to assume full responsibility for his or her actions. Students are encouraged to maintain communication with their assigned chaperones about various Program matters, as well as to seek their guidance and academic support as necessary to help bolster the student’s own preparation and success in the Program.

- In addition, students should interact constructively with each other, and with Program instructors, administrators, and special guests, for the mutual benefit of themselves and their fellow students. Together, the students form a cohort that can establish networks, which have the potential to facilitate their shared access to resources, information, contacts, and promising opportunities throughout their academic and professional careers.

10. Student Participation in Publicizing the Program

- Students will be asked to cooperate in publicizing the Program to help ensure that its opportunities will be available to future generations of students. This includes participating in various presentations, group photographs, press coverage, and/or publicity efforts at NYUAD and their sponsoring institutions. Some candid photographs or videotaping of groups of students interacting during classes or activities will be taken from time to time as a way of showcasing the success and accomplishments of the students and the Program. Students will be asked to submit a Photo and Media Release Form to serve as a guideline to Program administrators regarding their individual need for exclusion from certain types of media (e.g., photographs, video) based on cultural norms or family concerns. The Academy will respect these preferences.

- In addition, from time to time, current or past students will be sought to take part in recruitment sessions with prospective students, or publicity interviews.

11. Transportation

- Transportation for attendance at programs and events sponsored by the Program will be provided, given sufficient advance notice to Povashni Naidu, Program Administrator (povashni.naidu@nyu.edu).
12. Accommodation

- All students participating in the Program are required to live in NYU-provided housing while abroad. Should students require accommodation in Abu Dhabi, dormitory housing will be provided.

- In Florence – Summer I: Students reside in dormitory housing on the estate grounds of NYU’s Villa La Pietra, which is air-conditioned. In addition, the campus includes a cafeteria, computer lab, student lounge, small gym, and laundry facility. Students must abide by all rules and regulations of the housing at NYU’s campus in Florence. Students may be required to sign a housing license upon arrival in Florence.

- In New York – Summer II: Students will reside in either a residence hall of NYU, or another appropriate living space designated by NYU. In most cases, a computer lab, a student lounge, a small gym, and a laundry facility will be available to students. Students must abide by all the rules and regulations of the housing accommodations in New York. Students may be required to sign a housing license upon arrival in New York.

13. Questions

Students, school counselors, and/or parents with questions may address them at any time to Laurie Behringer, Senior Director, at laurie.behringer@nyu.edu.